



REQUIRED DOCUMENTS FOR THE ADMISSIONS PROCESS GRADE 1 - GRADE 12 2024-2025



To start the admissions process, these are the documents needed:

- Two photos of the child (passport size).
- Copy of the child's passport and birth certificate.
- Copy of the parent's passports (both parents).
- Vaccine checklist and a copy of the immunization record.
- Completed and signed admissions application form.
- Official school transcripts in English for the last 3 years. The transcripts must be legalized at the Honduran Consulate if the student comes from another country.
- Copy of the report cards for the last 3 years (showing the quarters (Q1, Q2, Q3, Q4), or the semesters (S1 and S2)).
- Behavior or conduct statement provided by the previous school.
- Any other support document like standardized test results, or the latest MAP test results, psychological evaluations, or medical exams (if needed).

****Students applying to First grade must bring a copy of their Kindergarten diploma.**

(If the student studied at a National school or institution, the diploma must be the official from the Honduran Ministry of Education.)

STEPS TO FOLLOW FOR THE ADMISSIONS PROCESS:

Step 1: If you are not in Honduras, you can send a scanned copy of all the required documents to the email dswolves@discoveryschool.edu.hn.

If you are in Honduras, you can bring the papers to school and hand them to Ms. Gaby Chávez in the admissions office. * *An admission exam will only be scheduled once the list of submitted papers is complete.*

Step 2: For students applying for Nursery-Grade 1, a parent interview is scheduled previous to the student's admission exam. The admission exam is taken on campus and is administered by the grade teacher and the area counselor. The exam takes approximately 30 minutes.

For students applying for Grade 2-Grade 12, an interview is scheduled with the parents and/or the student. The admission exam is taken on campus and is proctored by the area counselor. This exam is the short version of the MAP test (Measures of Academic Progress); it is computerized and in English. It evaluates Math, Reading & Comprehension, and Language Usage, taking approximately 1-2 hours to complete.

Step 3: Once the student's file is completed (exam result + complete papers), the admissions committee will meet to deliberate and reach a decision. This process takes **3-4** business days after the admission exam. The admissions decision will be informed via email with a letter from the school.