

## Discovery School Library.

Great news! The Discovery School Library is now **online** via DESTINY database. With this new feature, All of the students will be able to access the whole Discovery School catalogue of books virtually.

### **Check Out Policy:**

- 1) A maximum of 5 books can be loaned out.
- 2) There is no deadline for when you need to return the book(s).
- 3) The schedule for returning the book(s) is from 8 to 12 from Monday-Friday.
- 4) The books returned will be placed on quarantine for a week.
- 5) In case you have checked more than 1 book out, please return the full amount of books when you decide to return them.

Please follow the next steps in order to use this exciting new feature:

### **Step One:**

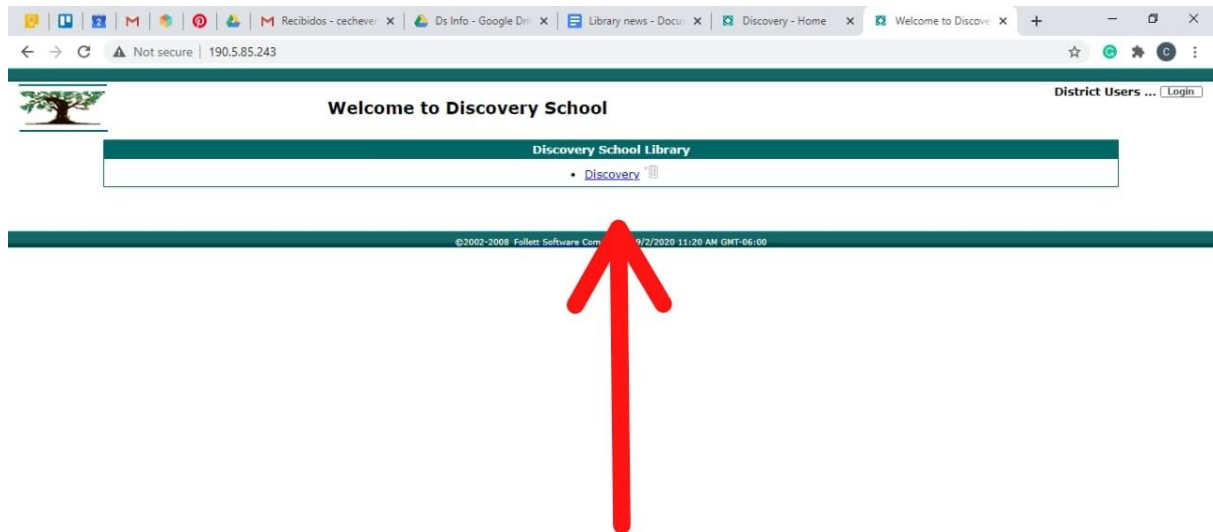
Go to [this link](#)

The screenshot displays a web browser window with the following elements:

- Browser Tabs:** Recibidos - cecheverria@dis, Mi unidad - Google Drive, Library news - Documentos, Welcome to Discovery Scho...
- Address Bar:** Not secure | 190.5.85.243
- Website Header:** A tree logo on the left, "Welcome to Discovery School" in the center, and "District Users ... Login" on the right.
- Main Content:** A green bar with "Discovery School Library" and a link to "Discovery".
- Footer:** ©2002-2008 Follett Software Company 9/3/2020 11:46 AM GMT-06:00
- Windows Taskbar:** Search bar, taskbar icons (File Explorer, Mail, Chrome, Word, etc.), and system tray showing "11:47 AM 9/3/2020".

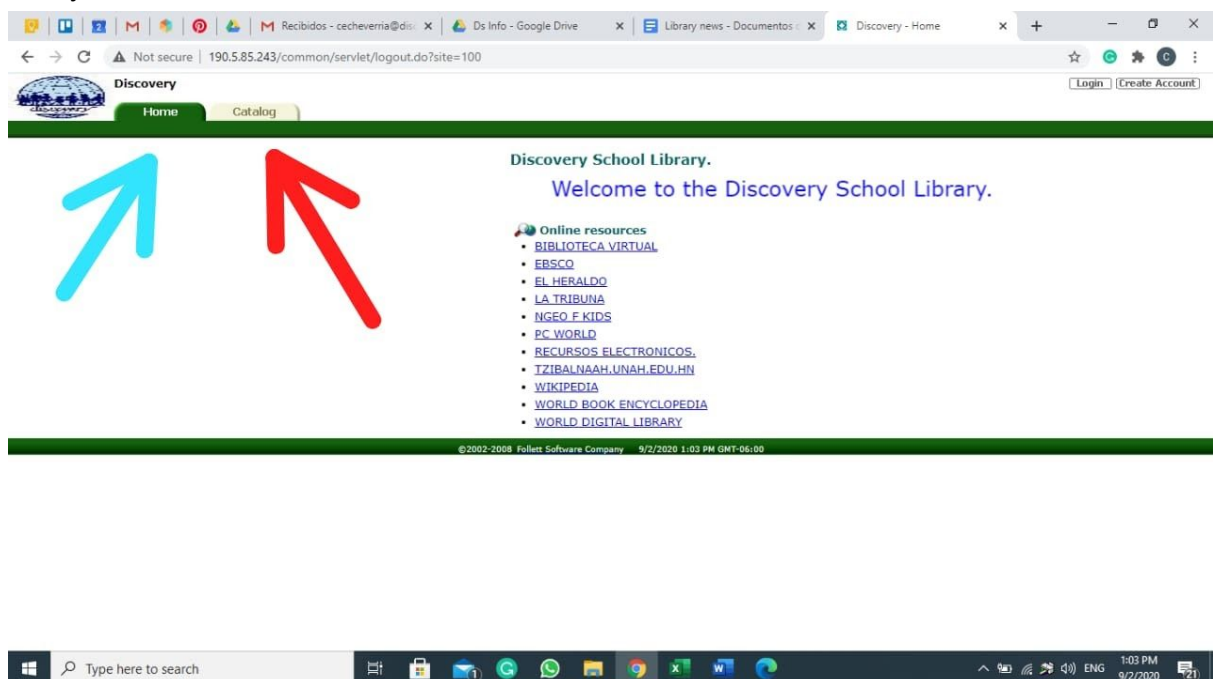
## Step Two:

Click where it says "Discovery" and this will lead you to the database, with this you are now entering the database in which you can see the school logo and several links for other useful resources.



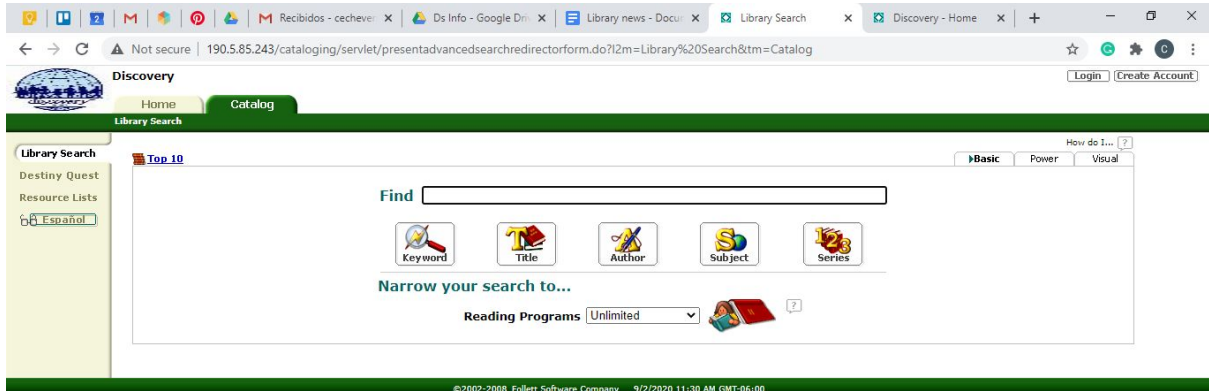
## Step Three:

Here you will see two tabs . (One labelled "Home" and the other "Catalog") You are now on the "Home" part of the site which displays the Welcome Message. The Next tab, "Catalog", is the part in which you will be looking for the whole catalog of the books available in the library.



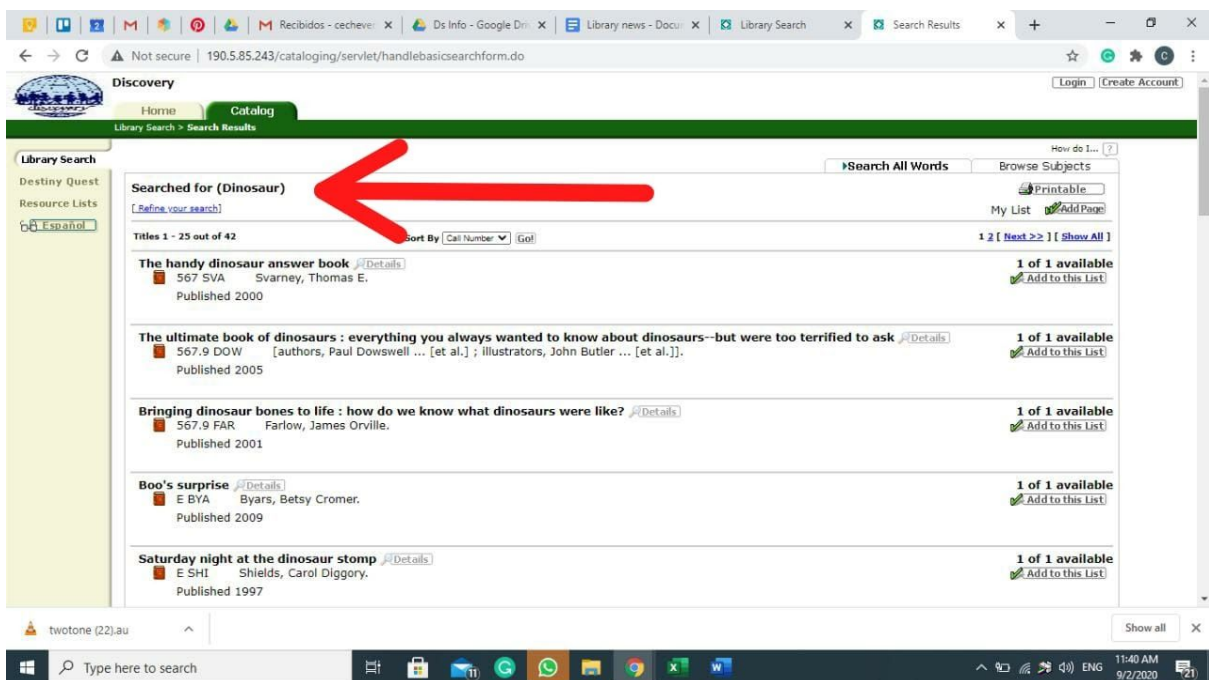
## Step Four:

Click on the **"Catalog"** option that will show you the Library Search option. In this option you can search for the books in different ways, the search filters available are keywords, title, author, subject and series.

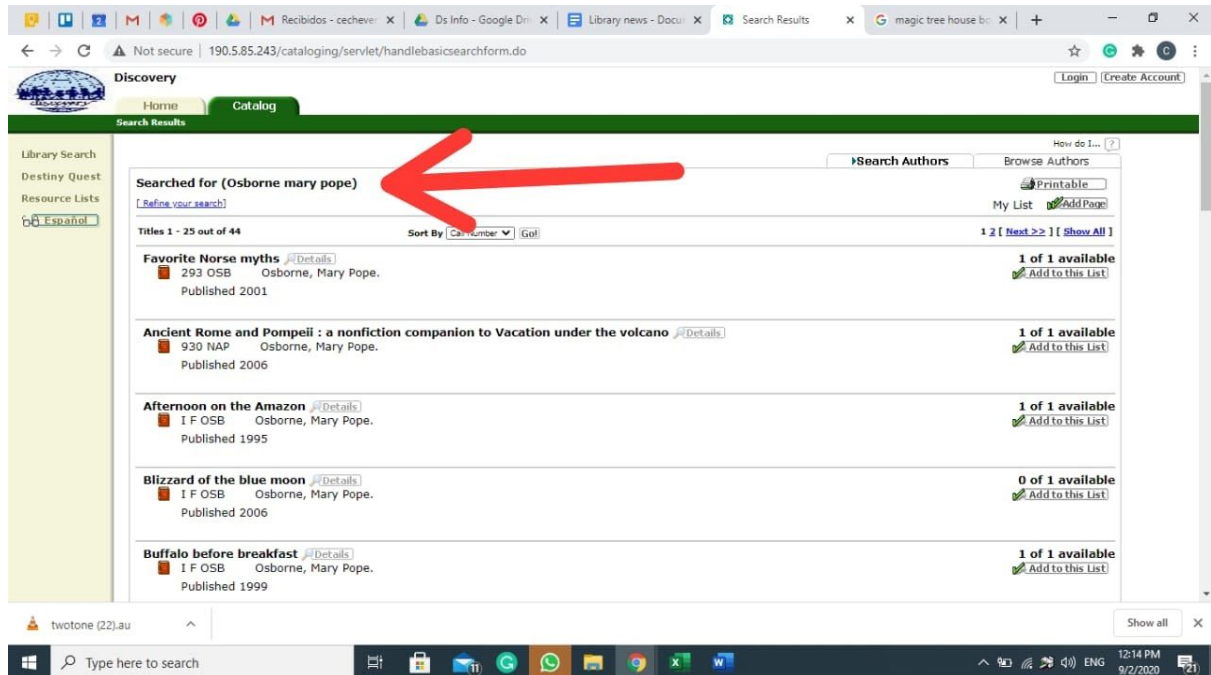


## Step Five:

An example is being shown for a library search using a **keyword** or **title**. Using the word **"Dinosaur"** as the key word, you can see all the titles that the library has and, on the right side, you can check the availability in case you need it.



There is also the option to search for books by the author. The example shown (Osborne, Mary Pope) is being used to check for the titles available under this specific author. \*Please note that in order for the search to be more effective, you will need to write the last name and a comma.



Once you find the book(s) that you want to check out please copy and paste the title and the name of the author and send it to Mr. Carlos Echeverria's email which is: [cecheverria@discoveryschool.edu.hk](mailto:cecheverria@discoveryschool.edu.hk) Then you will be receiving a confirmation mail from the library letting you know when you can visit the school and pick the books.

Regards.

Mr. Carlos Echeverría  
Librarian of Discovery School.

## Discovery School Library.

La biblioteca de la Escuela Discovery informa que ya está disponible en **línea** la base de datos DESTINY donde encontrará toda la colección de libros que la biblioteca de la escuela posee.

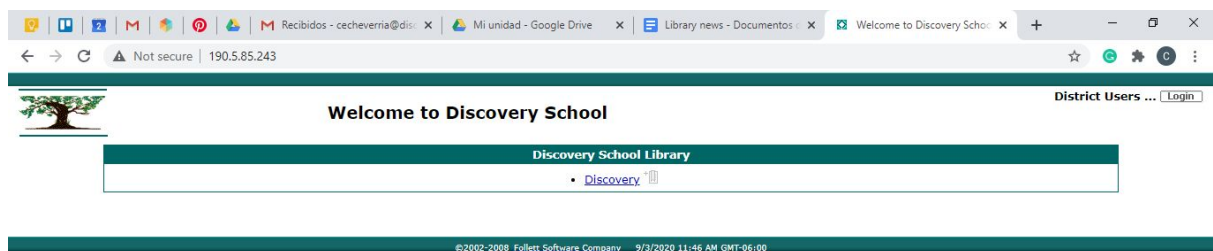
### Políticas de préstamos

1. Se prestarán hasta cinco libros máximo por alumno.
2. No hay limite de tiempo de entrega.
3. La entrega de los libros a préstamo de la biblioteca o devolverlos es de 08:00 a 12:00, de lunes a viernes.
4. Los libros devueltos serán puestos en cuarentena por una semana.
5. Al momento de devolver los libros deberán entregarse completo el paquete en caso de que usted haya prestado 5 o menos libros.

Por favor siga los siguientes pasos para el uso de la misma.

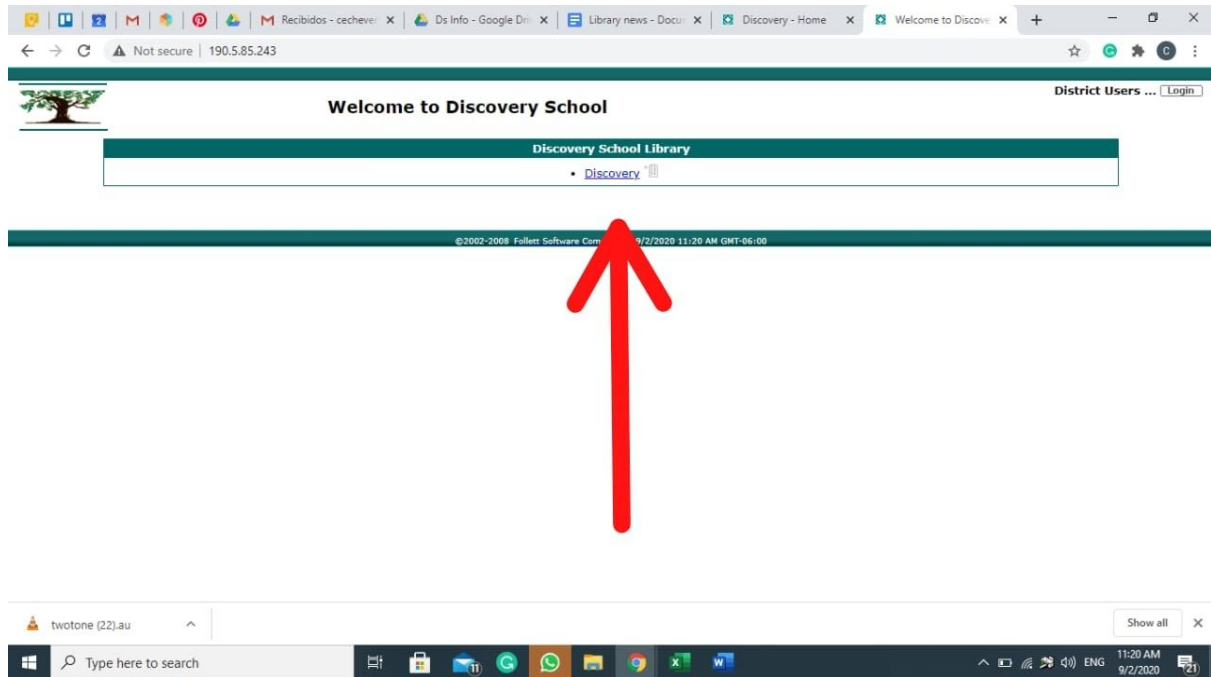
### Primer paso:

Abra [este link](#)

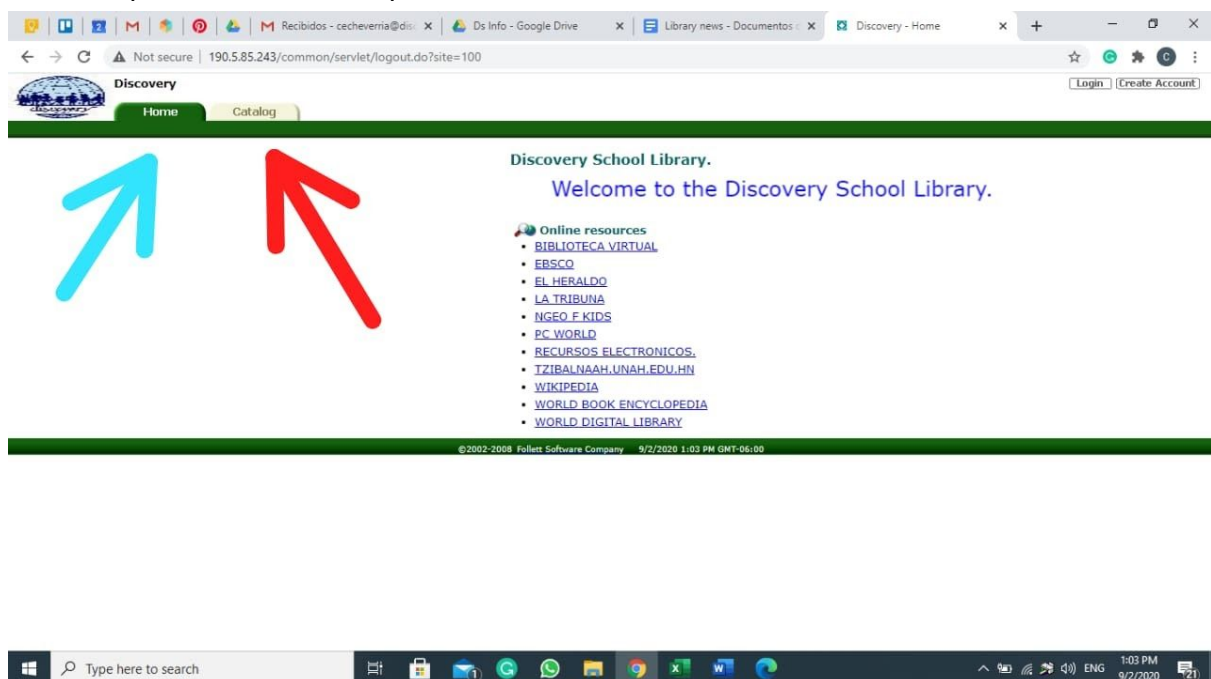


**Segundo paso:**

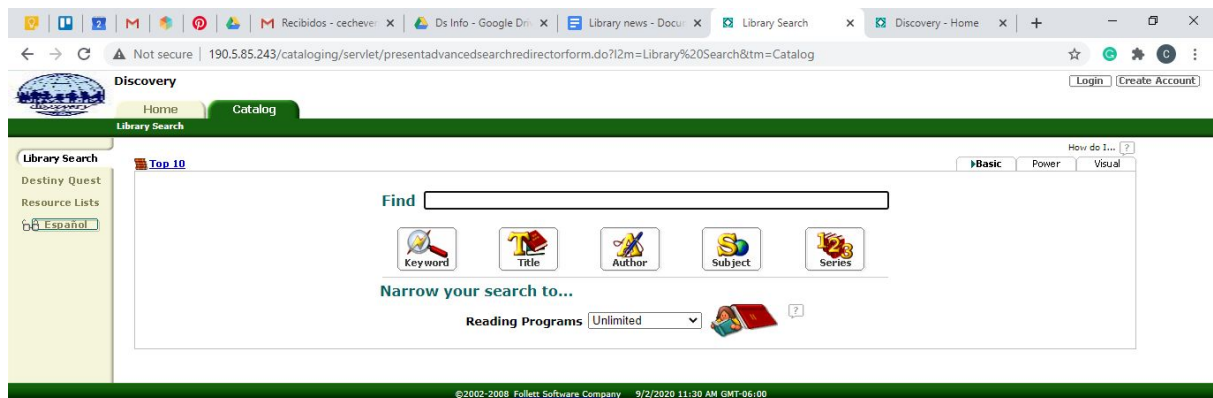
Dar click donde dice Discovery, aquí ya está dentro de la base de datos, podrá ver el logo de la Escuela y algunos enlaces a recursos útiles.



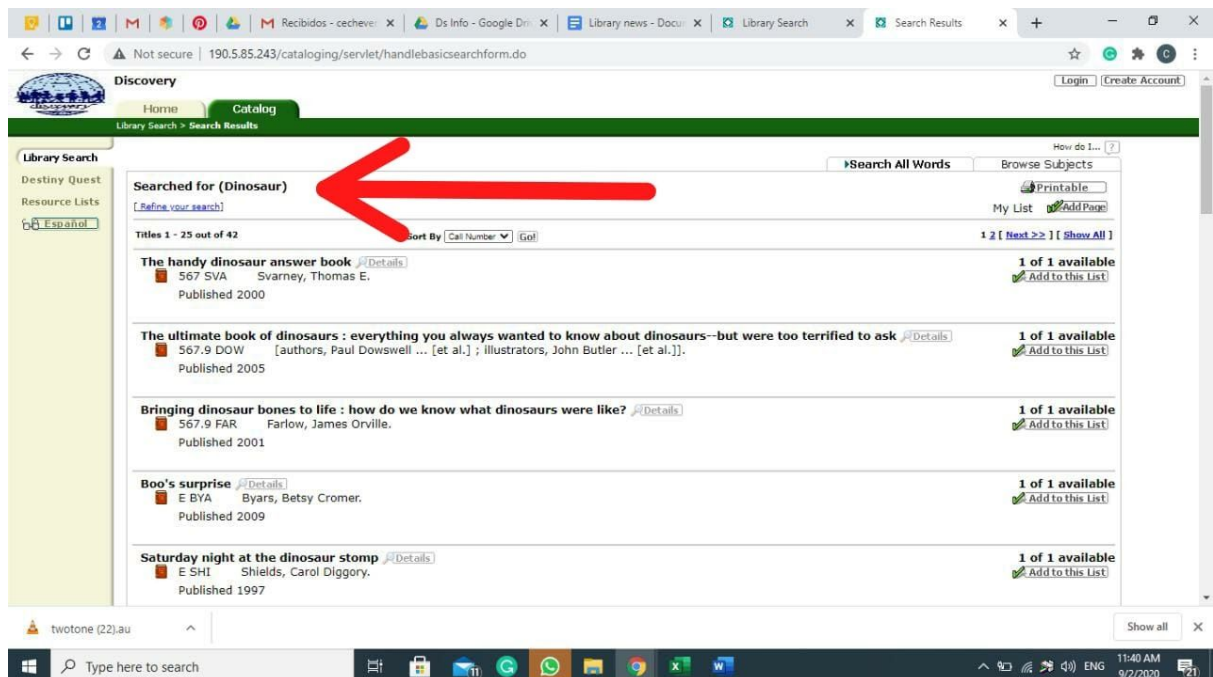
**Tercer paso:** en esta ventana podrán ver dos pestañas. "Home" donde pueden ver el mensaje de bienvenida a la biblioteca de la Escuela y el siguiente "Catalog" esta es la que utilizarán para hacer sus búsquedas.



**Cuarto paso:** click en Catalog aqui estan las opciones de búsqueda en el catálogo, que pueden ser por palabra clave, título, autor, tema y serie.



**Quinto paso:** Búsqueda por palabra clave o título: Ejemplo Dinosaur, pueden ver los títulos de los libros existentes en la biblioteca, a su derecha verán si está disponible o no el libro que desean.



También está la búsqueda por medio de Autor: Osborne, [Mary Pope](#), Favor escribir el apellido seguido de una coma para que la búsqueda sea más específica.

The screenshot shows a web browser window displaying the Discovery library search results. The search query is "Osborne, Mary Pope", which is highlighted with a red arrow. The results page shows a list of books with their titles, call numbers, authors, and publication years. The books listed are:

- Favorite Norse myths** (293 OSB) by Osborne, Mary Pope. Published 2001. 1 of 1 available.
- Ancient Rome and Pompeii : a nonfiction companion to Vacation under the volcano** (930 NAP) by Osborne, Mary Pope. Published 2006. 1 of 1 available.
- Afternoon on the Amazon** (I F OSB) by Osborne, Mary Pope. Published 1995. 1 of 1 available.
- Blizzard of the blue moon** (I F OSB) by Osborne, Mary Pope. Published 2006. 0 of 1 available.
- Buffalo before breakfast** (I F OSB) by Osborne, Mary Pope. Published 1999. 1 of 1 available.

The interface includes a search bar, navigation tabs (Home, Catalog), and a sidebar with options like "Library Search" and "Destiny Quest". The browser's address bar shows the URL: 190.585.243/cataloging/servlet/handlebasicsearchform.do.

Una vez que hayan encontrado los títulos de los libros que desean prestar favor copiar y pegar el nombre y el autor del libro, lo envían al correo de Mr. Carlos Echeverría, [cecheverria@discoveryschool.edu.hk](mailto:cecheverria@discoveryschool.edu.hk), luego recibirán confirmación de la biblioteca, informando cuándo pueden pasar por la escuela a recoger los mismos.

Atentamente

Mr. Carlos Echeverría  
Bibliotecario de la Escuela Discovery